

Setting Sail On A New Course

**Guide to Proactive Discipline – Elementary**  
**2017-2018**

*Be Respectful*  
*Be Responsible*  
*Keep Hands and Feet to Self*  
*Follow Directions*  
*Be Safe*

I have read and understand the “Guide to Proactive Discipline” at Pembroke Pines Charter Elementary School. Study and review this document with your child. Understanding these guidelines are very important and will affect your child throughout the year. We are confident that with your support our students will enjoy a learning environment where increased academic achievement may take place. Please sign and return the bottom portion of this page and return it to your child’s teacher. Thank you.

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**Student:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

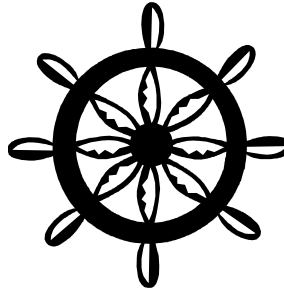
**Student Signature:** \_\_\_\_\_

**Parent/Guardian:** \_\_\_\_\_

Please Print Clearly

**Parent/Guardian Signature:** \_\_\_\_\_

Pembroke Pines Charter Elementary School  
Discipline Plan



Setting Sail On A New Course

Central Campus  
Mr. Sean Chance, Principal  
Mrs. Jenny Iznaga, Assistant Principal

East Campus  
Mrs. Robin Battle, Interim Principal  
Dr. Linda Montoto, Assistant Principal

West Campus  
Mr. Michael Castellano, Principal  
Ms. JoAnna DiGioia, Assistant Principal

FSU Campus  
Dr. Lisa Libidinsky, Principal  
Mr. Alan Pfau, Assistant Principal

Our Vision

To create a collaborative learning Community that cultivates  
Character and provides a challenging Curriculum.

Our Mission

To provide a personalized learning experience that prepares all students to become global citizens.

Pembroke Pines Charter Schools



Proactive Discipline Plan

To ensure the safety of staff and students and create an environment conducive to learning.

**Give Me 5**

**Be Safe**

**Be Responsible**

**Follow Directions**

**Be Respectful to Others**

**Keep Your Hands and Feet and Objects to Yourself**

Students must:

- Dress appropriately for school by following the uniform dress code:
  - A black or brown belt must be worn at all times if belt loops are present.
  - Students should wear approved pleated navy blue shorts or pants. Also, girls may wear a navy blue wrapped skort. Jumpers are not allowed.
  - Shoes must be worn at all times. For safety reasons, “zoris”, flips-flops, sandals, clogs, bedroom slippers, or any type of backless shoes cannot be worn.
  - All shirts must be tucked in at all times while on campus.
  - Only uniformed jackets/vests/sweaters may be worn to school. If it is not a uniform item, it must be removed once the student enters the building. Students may wear a plain (no logo, writing or pictures), navy blue jacket/vest/sweater in lieu of the uniform jacket/vest/sweater. All jackets/vests/sweaters should have first and last name on each item so they may be returned if misplaced.
  - Black or navy leggings or tights may be worn in cooler weather.
  - Blue, navy, green, or white long-sleeved shirts may be worn under the uniform top in cooler weather.
  - A short or long sleeve polo with the Pembroke Pines Charter Elementary School logo embroidered in any of the following colors is allowed: navy blue, light blue, hunter green, or white.
  - All students must wear one of our approved uniform outfits.
  - Uniforms must be worn at all times. Girl Scout, etc. uniforms may not be worn in school. If a student has a meeting right after school, he/she may change at the end of the day.
  - Spirit shirts may only be worn on the last day of the week.
  - No bleached hair (green, orange, purple, etc.) will be allowed.
  - Hairstyles that are a disruption to the learning environment (for example: Mohawks, Fohawks, and feather clips) are not allowed.
  - Not wear head coverings including, but not limited to, caps and hats, unless they are necessary for safety in certain classes, health or religious reasons.
  - All students must agree to the mandatory uniform policy.

- Walk in the corridors. Running is a potential danger for injuries and causes disruption.
- Arrive on time. Instruction begins promptly when the bell rings. Be prepared with class materials.
- Keep hands, body and objects to themselves. Doing so prevents injury and disruption.
- Be courteous. Be respectful toward staff and peers.
- Not misrepresent oneself by cheating, copying, plagiarizing, counterfeiting, using false identification, or making false reports by posing as a parent to excuse absences or tardiness, sign a report card, etc.
- Not conduct, recruit, or participate in youth gang activities on campus.
- Not use scooters and inline skates/rollerblades/heellies on school property.
- Not endanger the lives of students and staff by setting off unfounded fire alarms.

These rules are designed to reinforce the mission of the Pembroke Pines Charter Schools and the Broward County Code of Student Conduct. Any unacceptable behaviors identified in Broward County's Code of Student Conduct book will be subject to disciplinary action.

### **Proactive Behavior Program**

**Student behaviors that are inappropriate are to be dealt with in the classroom. When interventions and parent contact have been documented, a referral to Administration will be issued. Repeated rule violations will result in the student being sent to Administration and the SBBC Discipline Matrix will be put into place.**

School staff, parents, and students are all responsible for creating a culture of positive behavior.

*\* A violation of the Weapons Policy (School Board Policy 5006) or altercation which results in injury, will result in more serious consequences, up to and including expulsion as explained in the School Board of Broward County Code of Student Conduct.*

*\*All referrals must include parent notification.*

*\*Exceptional Student Education (ESE) students, Alternative Education students, and students with a 504 Plan will be held responsible for their actions. Their consequences will be the same as a mainstream student where otherwise indicated by an Individual Educational Plan (IEP).*

*\*Students who are assigned external suspension and who attend alternative-to-suspension programs are allowed to make up work. Students who elect not to participate in alternative-to-suspension programs will be marked unexcused; however, they will be allowed to make up work, which will be due on the date of return from suspension.*

## **1.1 Guide to Proactive Discipline – Middle**

**2016 – 2017**

**Be Respectful  
Be Responsible**

**Keep Hands and Feet to Self**  
**Follow Directions**  
**Be Safe**

Pembroke Pines Charter Schools follows the “Broward County Public School Code of Student Conduct” and this document directly aligns with their policy.

*I have read the “Guide to Proactive Discipline” at Pembroke Pines Charter Middle School which includes “Rights and Responsibilities” and “Rules and Consequences.” Study and review this document with your child. Knowing and being aware of these rules are very important and will affect your child throughout the year. We are confident that with your support our students will enjoy a learning environment where increased academic achievement will take place. When you review and reinforce these concepts at home, you are doing your part to increase your child’s overall success.*

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Parent/Guardian:

\_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

*Please sign and return the Pembroke Pines Charter Middle School “Guide to Proactive Discipline” plan and the Broward County Code Book for Conduct within three days of receipt.*