



Charting the Course



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August 22, 2016

Dear Parent or Guardian:

Please note some reminders about our car line:

The turn lanes into Pembroke Shores Parking lot on SW172nd Ave:

Cars driving to the office, West/FSU shuttle bus stop, or the YMCA are encouraged to enter the parking lot using the YMCA entrance north of the YMCA. Drivers that are leaving the YMCA are requested to join the car line at the back of the line.

Drivers are asked to refrain from honking unless it is an emergency.

Parents are asked to use the sidewalk and not walk through the car line.

Children should remain seat-belted in their car until the child is ready to get out of the car.

In the am, please remember to use the car line "snaking system" even if it appears only a few cars are present. It only takes a few moments for many cars to arrive and cause unnecessary congestion on SW172nd when a few cars deviate from the traffic pattern skipping the 3 rows.

Please remember that our car line is a "no cell phone zone."

Arrival:

Procedure: Parents are encouraged to use the car line. The car line gates open at 8:15am. Parents of children who need extra assistance getting out of the car should place the "Assistance Needed" sign in the windshield so staff know which cars need additional assistance. Please see staff for this paper. This policy has dramatically speed things up in the morning. You should use this paper if your car has child-proof locks. Please do not hesitate to use this sign if your child needs additional assistance.

The instructional day begins at 8:45. Cars using the car line must be in line inside of the Pembroke Shores parking lot before the 8:40 bell. Cars that get in line after 8:40 will be considered tardy and will need to park and walk into the office to sign the child in tardy.

Dismissal:

It speeds things up if parents utilizing the car line display the names and grades of their children on the hanging car signs. The dismissal process goes much faster when drivers circle through the car line loading area as directed by staff a second time when the children are not outside in the loading area. Please leave the name card up until the child is in the car.

Parents who enter the car line after 3:15pm may need to pick their child up in the office.

Parent Walk-Up:

Due to traffic and driving patterns, parents who want to walk up at dismissal to pick up their children (in our "plates area") are requested to park north of the school in the Parks and Recreation side of the Pembroke Shores Park. (Parents are requested to enter the parking lot and turn north (left) and use the sidewalk.) Parents who wish to walk up should not turn south (right) when entering the main entrance as this interferes with the traffic and driving patterns. Parents should not park in the spots utilized for the car line. Please obey the no parking signs and do not park in the paved cutout area near the ball field as this needs to be clear for emergency vehicles. Children must be picked up by 3:15pm in the plates' area.

Once the plate area/walkup is closed, parents will need to pick up their children in the car line, in a car. After the car line is finished, children will be brought to the office.

Parking:

If parents have appointments in the morning or afternoon, they can park on the south side of the school just south of the marquee, or in spots on the side of the school along the baseball fields. All visitors on campus must report to the front office to sign in and obtain a visitor's badge. For this reason, parents are respectively requested to not enter campus through the car line gates if they are open. Visitors will be asked to walk around the building. We open the locked car line gates only for arrival and dismissal.

Please respect the no parking and fire lanes and refrain from parking on SW172nd in front of the school, even if you are only running into school for a moment. The bus lane circle is closed from 8:00-9:00am and 3:00-4:00pm each day. Do not double park in the bus lane /fire lane, even if only for a moment. All visitors must have a visitor's badge anytime on campus. Parents should always check in for a badge in the office before entering the school.

Please walk through the office when entering or exiting the school. It is important that everyone signs in and out in the office. No one should ever open the front gate for anyone else.

(Please be patient if it is raining.)

Safety:

Please assist us in creating the safest school possible.

Volunteers:

Earn service hours! Volunteers are always welcome and truly appreciated! If you are interested, you may stop by the front office any day. We would love to have you!

Release of Students:

As per Broward County's codebook, schools are prohibited from releasing students during the last 30 minutes of a school day, unless prior clearance was received. For this reason, students will not be allowed to be signed out after 2:30pm. If special circumstances should arise on a day, please check with administration providing as much notice as possible.

Thank you for your assistance!

If you should have any questions, please do not hesitate to contact me at [954-499-4244](tel:954-499-4244) or llibidinsky@pinescharter.net

Sincerely,



Dr. Lisa Libidinsky, Principal



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Dedicated to providing a high quality education to a diverse community where all students are expected to succeed as life-long learners.
